



# VILLAGE OF BEECH BOTTOM

11 THIRD STREET  
P. O. BOX 100  
BEECH BOTTOM, WV 26030

Phone: 304-394-5545

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email: [village@bbwv.org](mailto:village@bbwv.org)

## RESIDENT/CUSTOMER COMPLAINT FORM

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Your Name: \_\_\_\_\_

Your Street Address: \_\_\_\_\_

Your City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Your Best Contact Phone #: \_\_\_\_\_

Briefly describe the situation needing attention/remedied by Village officials

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\_\_\_\_\_  
Signature



For Office Use Only

Complaint received by: \_\_\_\_\_

Village Official having jurisdiction (AHJ) \_\_\_\_\_

Date & Time of referral to (AHJ) \_\_\_\_\_

Date & Time (AHJ) received complaint \_\_\_\_\_

Date & Time complaint resolved \_\_\_\_\_