



# VILLAGE OF BEECH BOTTOM

11 THIRD STREET  
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BEECH BOTTOM, WV 26030

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## 3<sup>rd</sup> Street Playground Shelter Reservation Request

No revenue generating activities will be permitted with the rental of the shelters. Shelter rentals are on a first come first serve basis, the shelter rental form must be completed and fee must be paid to ensure your reservation. We have 2 shelters that can be rented; both shelters are the same size. There fee is waived for Beech Bottom residents, for all others there is a non-refundable \$25 per day rental charge. This fee includes the use of electricity and garbage bags. All posted rules of the park must be followed. You are responsible for cleaning the rented shelter and area and disposing of your garbage after use. A dumpster is located in the parking lot of the Village building across from the park for disposal of garbage from your event.

Your Name: \_\_\_\_\_

Your Street Address: \_\_\_\_\_

Your Best Contact Phone #: \_\_\_\_\_

Date(s) you are requesting the shelter for: \_\_\_\_\_

Number of Shelters requested: \_\_\_\_\_ If not both, and although not guaranteed, please indicate preference: \_\_\_\_\_ Upper \_\_\_\_\_ Lower

\_\_\_\_\_  
Signature

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For Office Use Only

Request received by: \_\_\_\_\_

Date & Time request received \_\_\_\_\_

Date & Time person requesting notified of status \_\_\_\_\_